

then generates a purchase order according to the purchase requisition (step s711). Subsequently, the purchase order is sent to an appointed supplier (not shown in FIG. 7) for obtaining of the articles (step s712). After the user receives the articles that he needs, the host 3 settles accounts of the purchasing process (step s713) and generates an expense report (step s714). Thus the whole purchasing process is completed (step s715).

[0029] Although only an exemplary embodiment of the present invention has been described in detail above, those skilled in the art will readily appreciate that many modifications of the exemplary embodiment are possible without materially departing from the novel teachings and advantages of the present invention. Accordingly, all such modifications are intended to be included in the following claims.